

DRAFT MINUTES

Beaver Meadow Golf Advisory Committee Meeting
September 19, 2017

In Attendance: Chris Mulleavey, Chair; Jim Marshall; Mark Coen; Linda Matlage; Jennifer Kretovic; Bob Norton; Bernard “Sid” Chase; and Phil Davis.

Excused: Dick Holden; Roger Jobin; Brian LeBrun; Travis Martin; Justin Kimball; Fran Hunt; and David Croft.

Other Attendees: Mayor Jim Bouley

The meeting was called to order and opened for public input. There was no public input.

- 1) **Approval of August 10, 2017 Meeting Minutes:** Jim Marshall motioned, and Jennifer Kretovic seconded, to approve the minutes from the August 10, 2017 Meeting. The minutes were unanimously approved by a vote of 6-0.
- 2) **Course Update:** Staff has selected an Irrigation Consultant, Jim White of White Engineering, to design Phase One of the several phase Irrigation Improvement Plan and Pump Station design. The City’s intent is to continue with the same Consultant through all phases, dependent on funding. A new pump will help ease the burden on the old piping because it will ramp up slowly to necessary pressure, as opposed to coming to full pressure immediately.

Staff is close to choosing a new Point of Sale (POS) Web provider, conducting final due diligence. Staff is being cautious to not skimp on installation cost and effort.

Staff continues to meet with Bunker vendors. There was a question as to what is happening with tees #10 and #13. These tees are not included, but staff may be able to do with existing funding.

Deep tine aeration of greens was successful and there has been much positive feedback on the condition of the greens. It will be necessary to perform traditional core aeration in the spring.

Electrical improvements are being scheduled to properly operate the pond fountains near the clubhouse.

- 3) **Letter from Concerned Senior Members:** The Committee reviewed a letter of concern that was sent to the Mayor and City Council from Seniors in regards to the course’s new membership terms.

Seniors are concerned that the change in weekday membership eligibility “eliminates” the Senior Membership. Sid indicated that he had received an e-mail with similar concerns. The intent of BMGC staff and the Golf Course Advisory Committee was to expand eligibility, not to exclude anyone. There was discussion about the 9-hole membership, which is difficult to manage and which was also referred to in the Seniors’ letter.

The Committee discussed senior membership rates at other area courses and determined that weekday Beaver Meadow membership is less costly than other courses. It was also noted that there hasn't been an increase in rates at Beaver Meadow since 2016 and that rate increases enable course improvements.

Jim Marshall moved, and Bob Norton seconded, to recommend reinstatement of the Senior Membership at a rate of \$835/year, including holidays. There was discussion about the value of holiday play and Bob amended his motion to exclude reference to holiday play. Jim Marshall seconded the motion. The proposed amendment, and the motion as amended, passed on a voice vote of 6-0. Chris will edit the response letter to reflect this change.

- 4) **Report from Memorial Committee:** The Committee reviewed a draft policy from the subcommittee, which formalizes a program for donations that is consistent with the citywide effort to formalize donations across City Departments. The draft policy removes Staff as Point, makes donations consistent with identified course needs and overall vision, and targets gifts to ongoing needs. Donations must be reported to Council as a matter of recognition. The policy also addresses clarification of ongoing maintenance. It was suggested that the committee streamline by adding a step by step process. Reference was made to Concord Country Club's policy.

Action items: Tighten up language; add step by step process for donor to follow from start to finish; incorporate existing City documents and processes; incorporate standard ethical practices for donors and accepters; and incorporate Large Endowment language. Jim Marshall volunteered to take on these action items.

Mayor Bouley addressed the Committee on behalf of City Council expressing support and thanking them for their efforts.

- 5) **Old Business:** None.

- 6) **Adjournment:** Bob Norton moved, and Jim Marshall seconded, to adjourn the meeting. With a unanimous vote of 6-0, the meeting was adjourned.

- 7) **Next Meeting:** Thursday, October 19, 2017 at 8:00 AM, Beaver Meadow Clubhouse